

Minutes of the Southglenn Civic Association

January 16, 2019

Linda Nixon started the meeting shortly after 7:00. Board members present were Linda Nixon, chair, Susie Elmer, vice-chair, Dora Cash, secretary, and Stephanie Maxey, Pat Benhmida, co-editor of the newsletter, and Harriet Lorence. Absent were Dale Rottschafer, treasurer and co-editor of the newsletter, Dorothy Mauro, Sue Seitz, historian, and Alia Andrews, Welcome Bag Committee head.

Linda opened the meeting by reminding everyone to address others in a respectful manner. Pat Benhmida's resignation from the board was accepted, and she was wished well in her new endeavors. As a result of Pat's departure, the Civic Association needs to find a replacement to share the editor's post with Dale Rottschafer. In order to find a willing volunteer for this position, Linda suggested printing a list of what a good editor needs to be able to do. Our publisher, Colorado Lasertype, has given Linda a list of what a newsletter editor's responsibilities generally are. Susie volunteered to co-edit with Dale and will contact Dale.

Linda then moved on to a discussion of making sure that the officers of the Civic Association agree to vote on the final content of each month's newsletter after our editor submits it for approval. Since the newsletter deadline is the 20th of the month, this may mean some significant changes to article deadlines so that our editor can submit the newsletter for approval. Linda says that most civic association boards around us use this format. Linda says it is important that the Civic Association speak with one voice. There was no motion made or vote taken on this item.

This led to a discussion of the current format of our newsletter. It was mentioned that many civic associations publish a newsletter only quarterly rather than monthly. Pat Benhmida suggested that the advertising in the newsletter may cause people to just toss it away without reading the articles. We then discussed the feasibility of moving to a monthly electronic newsletter which means we would no longer have to have advertising. We could publish only pertinent neighborhood information. Of course, this led to a discussion of what we do for those neighbors who do not have internet access. It was suggested that in a final print newsletter, we ask those who need to receive a print copy of the newsletter to notify us, and we could print, as an association, the small number of copies required to make sure those residents keep current on neighborhood issues and events, and have a few

volunteers deliver them. We anticipate there would only a small number of residents who do not have access to email. This would eliminate the need for volunteers to distribute the newsletter every month to each household which would be helpful. There was no motion made or vote taken on this item of discussion.

The third item on the agenda was access to media passwords by the board. Linda wants to make sure that the officers of the Southglenn Civic Association Board all have access to passwords for the files and information of the Civic Association in order to ensure that the board is kept running smoothly at all times. She would also like everyone on the board to write up a description of exactly what their duties and obligations are so, that if a member should be incapacitated, someone could step in and take care of those duties. There was no motion made or vote taken on this item.

The board then moved on to a discussion of the current membership drive. Linda wanted to know if anyone had new ideas for increasing membership from the 300's to the 500's which is the goal. Increased membership will ensure us having adequate funds for the neighborhood events that we sponsor. No one had any additional ideas besides our gift certificate drawing.

The final items discussed were the dates for events. We have already booked Clarkson Park with South Suburban for the 2019 Easter Egg Hunt on April 7th from 1-3p.m. and Fun Fest on August 6th. Although the date has not been set, we are planning on Dumpster Day in June to accommodate residents who are doing spring house and yard cleaning. We will still have the garage sale in July which residents like because they have time after school is out to sort items for a garage sale.

Linda is still working with the city on our Southglenn entrance signs.

The meeting was adjourned at 8:40.

Respectfully submitted,

Dora Cash, secretary